

Document Generated: 04/02/2026

Learning Style: Virtual Classroom

Technology:

Difficulty: Beginner

Course Duration: 3 Days

Entry Certificate in Business Analysis (IIBA-ECBA) Certification Exam Prep



About This Course:

Whether you are just starting your career and have little or no project experience or you are seeking to understand the business analysis profession better, this course will provide you with what you need to pass IIBA's Entry Certificate in Business

Analysis™ (ECBATM) exam as well as give you a foundation for a career in business analysis.

This course satisfies the 21 hours of formal education required to sit for the ECBA exam.

Course Objectives:

- Learn the preparation process for the ECBA exam
- Understand the core competencies needed for business analysis
- Identify the key tasks and elements used in each knowledge area
- Understand all 50 techniques and their general usage
- Acquire test-taking tips and strategies
- All of our IIBA exam prep courses are taught by expert IIBA certification instructors and fulfill the IIBA-required 21 contact hours training to sit for the ECBA exam. In addition to the ECBA training course, you will also receive the following with 6-months of access to an extensive online training portal upon registration.

Audience:

- People wanting to move into a BA role who have had little to no training in business analysis. Anyone who is seeking a career in Business Analysis or desires to have a better understanding of business analysis and the role of a business analyst.

Prerequisites:

- An ECBA™ (Entry Certificate in Business Analysis™) is level one in the business analysis certification framework from the International Institute of Business Analysis™ (IIBA®). The ECBA certification recognizes individuals entering the business analysis profession or those who manage business analysts and want to understand the required knowledge and competencies of a business analysis practitioner. Applicants must meet certain eligibility requirements in order to be admitted to the exam, and upon passing the exam, receive the ECBA certification credential. Eligibility requirements include: Create an account with IIBA 21 hours of Professional Development Training (satisfied by this ECBA certification training course) within the last 4 years For more details, visit the IIBA Website

Course Outline:

ECBA Exam Information & Tips

- ECBA prep resources
- Exam information

Introduction to Business Analysis and the BABOK® Guide

- How to read the BABOK® Guide
- Layout of the BABOK® Guide

BABOK® Guide Six Knowledge Areas

Key Business Analysis Concepts

- Business Analysis Core Concept Model™
- BA terms
- Requirements classifications
- Key stakeholders
- Common BABOK® themes

Business Analysis Planning and Monitoring

- Goal, key tasks, elements, & details

Elicitation and Stakeholder Collaboration

- Goal, key tasks, elements, & details

Requirements Life Cycle Management

- Goal, key tasks, elements, & details

Strategy Analysis

- Goal, key tasks, elements, & details

Requirements Analysis and Design Definition

- Goal, key tasks, elements, & details

Solution Evaluation

- Goal, key tasks, elements, & details

Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Tools and Techniques

Techniques

Application Information and Exam Study Tips