

**Document Generated:** 12/17/2025

**Learning Style:** Virtual Classroom

**Technology:**

**Difficulty:** Beginner

**Course Duration:** 2 Days

## Transitioning into Leadership for an IT Manager



### About This Course:

Information Technology (IT) managers require a specific skillset to properly create, oversee, and motivate their teams. This workshop provides the enhanced capabilities necessary to move from a subject matter expert to a role more in line with leadership. From developing an inspiring vision and empowering members to

reach it, to meeting deadlines and evaluating results.

This course has been approved for 14 PDUs | 14 CDUs

### **Course Objectives:**

- Understand how to make a smooth transition into management
- Develop your authentic leadership style
- Engage and empower staff to achieve excellence
- Build high-performing, collaborative teams
- Apply delegation best practices
- Attract and retain great staff

### **Audience:**

- IT Professionals who expect to or who have recently transitioned into a management role will benefit from this course.

### **Prerequisites:**

- None

### **Course Outline:**

#### **Making the Transition into Leadership**

- Defining Success
- Developing Leadership Competencies
- Acting as Leader, Liaison, Figurehead. Monitor, Disseminator, and Spokesperson
- Allocating Resources
- Acting Entrepreneurially
- Negotiating and Handling Disturbances

#### **Collaboration & Teams**

- Creating, Facilitating, and Maintaining Teams
- Building a Team through Culture, Human to Human Relationships, Effective Communication, and Setting and Meeting Goals & Objectives

- Modern, Autonomous, Self-Organizing, and Cross-Functional Teams

### Building People with Challenging Work

- Willingness to Delegate
- Delegating Successfully - Preparing and Researching, Clarifying the Intent of the Task, Planning Your Delegation, Delegating Responsibility and Empowering Your Staff to Take Action, and Providing Ongoing Support and Oversight

### Attracting and Keeping Great People

- Managing Performance
- Knowing Your Staff
- Checking Assumptions
- Engaging Your Team
- Leading and Coaching for Success
- Managing Disruption