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Learning Style: Online Instructor-Led

Technology: Adobe

Difficulty: Intermediate

Course Duration: 2 Days

Adobe InDesign Part 2



About This Course:

Once you know the basics of InDesign, the next step is producing layouts that look more polished, take less time to build, and print correctly the first time. This course builds on the skills from Part 1 and shows you the techniques professional designers use every day.

You'll start by working with objects in more advanced ways. You'll create multiple

frames in one step, transform the shape of frames, select and modify grouped objects, and flow type along a path. Next, you'll take more control of color by searching for and replacing colors, working with tint swatches, creating gradients, and organizing swatches into color groups.

Course Objectives:

- Create multiple frames in one step and transform the shape of frames
- Select and modify grouped objects, and flow type along a path
- Search for and replace colors, and work with tint swatches, gradients, and color groups
- Create linked frames and add pages automatically while flowing text
- Align text to a baseline grid and control column breaks
- Find and replace missing fonts, edit text by dragging and dropping, and use the Story Editor
- Create and apply object styles, update styles globally, and import styles from other documents
- Distinguish between vector and bitmap graphics and manage linked files with the Links panel
- Import Photoshop and Illustrator graphics using different techniques
- Size and fit graphics, wrap text around graphics, and fill type with an image
- Apply opacity, blending modes, feathering, drop shadows, and multiple effects to objects, text, and imported graphics
- Copy, edit, and remove effects
- Preflight files and preview color separations
- Create PDF proofs and press-ready PDFs, and save PDF and print presets

Audience:

- InDesign users who have completed Adobe InDesign Part 1 or have equivalent experience
- Graphic designers and production artists
- Marketing and communications professionals who create brochures, flyers, and newsletters

- Publishing professionals who produce books, magazines, and reports
- Prepress and print production staff

Prerequisites:

You should have some experience with InDesign and a working knowledge of the topics covered in Adobe InDesign Part 1, including:

- Navigating the InDesign workspace and setting up documents and parent pages
- Working with text frames, graphics frames, and layers
- Applying color, typography, and paragraph and character styles
- Exporting PDFs and packaging files

Course Outline:

Module 1: Working with Objects

- Reviewing how to create and modify graphic frames
- Creating multiple frames in a single step
- Transforming the shape of frames
- Selecting and modifying grouped objects
- Flowing text along a path

Module 2: Working with Color

- Managing colors in InDesign documents
- Searching for and replacing colors
- Working with tint swatches
- Creating and applying gradients
- Creating and managing color groups

Module 3: Flowing Text

- Creating linked text frames automatically
- Adding pages and linked frames while flowing text
- Cleaning up text by removing extra paragraph returns
- Applying paragraph styles to text
- Controlling column breaks
- Aligning text to the baseline grid

Module 4: Editing Text

- Finding and replacing missing fonts
- Editing text using drag-and-drop
- Working with the Story Editor
- Improving text-editing workflows

Module 5: Working with Styles

- Reviewing paragraph and character styles
- Creating and applying object styles
- Updating styles globally
- Importing and applying styles from other InDesign documents
- Maintaining consistent formatting across documents

Module 6: Importing and Modifying Graphics

- Understanding the differences between vector and bitmap graphics
- Managing imported graphics using the Links panel
- Adjusting graphics display quality
- Importing Adobe Photoshop and Illustrator files
- Applying different sizing and fitting techniques
- Wrapping text around graphics
- Filling text with a graphic

Module 7: Working with Transparency

- Changing the opacity of objects
- Applying transparency settings to imported graphics and text
- Applying blending modes to overlapping objects
- Using feathering effects
- Adding drop shadows to text
- Applying multiple effects to objects
- Copying effects between objects
- Applying effects to individual Photoshop layers
- Editing and removing effects

Module 8: Printing and Exporting

- Preflighting files to identify production issues
- Previewing color separations
- Managing document colors for print
- Previewing pages before output
- Creating PDF proofs
- Creating press-ready PDFs and saving PDF presets
- Printing proofs and saving print presets