

MS Surface

Modality: On Demand

Duration: 1 Hour

About this course:

In this course candidates will study the techniques to work with the Surface easily and utilize its hidden components, too. Students can study techniques to work with preferences, use applications, navigate the Surface, surfing the web, and use all the distinctive features that the surface has provide for home users or business.

Course Objective:

Students will get a working knowledge of Surface after passing this course:

- How to navigate the Start Screen
- How to launch application
- How to install application
- Understanding of RT vs Pro Edition
- How to close application
- Learn how to create Start Screen Groups
- Customization of Taskbar

Audience:

This training program is designed for:

- Touch screen tablet users

Prerequisites:

- This course does not have the prerequisites

Course Outline:

- First Look at MS Surface
- Pro vs RT Edition
- First Time Use Setup
- Navigating The Start Screen
- Launching Apps
- The Switcher Pane
- The Charms Bar
- Closing Apps
- Customizing Tiles

- Installing Apps
- Creating Start Screen Groups
- Searching
- The Windows 8 Desktop
- Customizing The Taskbar
- The New Windows Explorer
- Shutting Down