

Windows 7: Basic

Modality: On Demand

Duration: 3 Hours

About this course;

Windows 7 is one the advanced version of Microsoft Windows. Microsoft Windows is an operating system for computers. This course is meant to give an introduction of Windows 7 to those students who have minimum or no experience at all in operating the Windows OS. Students will get the introduction on concepts like, the start menu, the desktop, regulating and arranging files, folders, and libraries, and also, options for personalizing the Windows 7 environment.

On average, an IT Help Desk Technician earns \$43,835 per annum.

Learning objectives:

The course has the following learning objectives:

- The start menu
- File and folders management
- Desktop
- Libraries
- Personalizing the settings on Windows 7

Audience:

Any student with an academic background can take this course.

Requirements:

The only requirement for this course is to have a properly operating Windows 7 OS.

Suggested pre-taken courses:

None.

Course Outline:

Course Introduction

Unit 01 - The Windows 7 Environment

Unit 02 - Files, Folders, and Libraries

Unit 03 - Managing Content

Unit 04 - Customizing the Environment

Unit 05 - Internet Explorer 8

Course Conclusion