

# **Check Your Writing for Tone**

**Modality: On Demand**

**Duration: 15 Min**

## **About this Course:**

The majority of professionals have experienced text being taken out-of-context and had fallen prey to misinterpretation of writing. This is due to the inappropriate tonality of the content that portrays the wrong message from the right words. There is no room for such misinterpretation in a business environment and this could even bring harm to professional careers. This course is specifically designed to help individuals learn the importance of tonality in writing.

The studies have shown the interpretation of a message only relies 7% on the words and tonality is key to interpreting messages and writing effectively. This is one of the leading reasons why so many official emails are often misinterpreted and the resulting consequences aren't pleasant. Through this course, professionals will learn how to check their writing for tonality issues and will get to know the right way to write effective messages.

This course reviews a highly effective tool for checking the tonality of writing and minimize the chances of misinterpretation. The teachings of this course and this tool can help professionals get the right message across without having to worry about the misinterpretation of the messages.

## **Course Objectives:**

The core objective of this course is to help professionals realize the importance of tonality in writing styles and understand how writing tone can impact the responses and reactions.

The main goal is to help professionals learn the ins and outs of effective communication and successfully cut down the chances and probability of misinterpretation.

## **Audience:**

This course is ideal for any group of professionals and candidates working in a professional environment. The following group of people can greatly benefit from this course:

- Team Leaders & Members
- Business Professionals
- Customer Support Officers
- Students

## **Prerequisites:**

There are no prerequisites for Check Your Writing for Tone Course.

## Course Outline: