

Excel 2010 Intermediate

Modality: On Demand

Duration: 3 Hours

About the course:

Microsoft Excel is the most famous spreadsheet program in the world. It's used by hundred of thousands to record, store, organize, and compute data. This course in QuickStart is planned for novice as well as experienced Excel users. Learners will learn to work with data easily, and also use the hidden features of Excel. Students will also learn about spreadsheet creation, data manipulation, and how to use the most famous business tool in the world.

Targeted Audience:

Anyone who is interested to learn Excel including but not limited to support staff, Office workers, teachers, businesspeople etc.

Prerequisites:

- None

Recommended prerequisites courses:

- Excel 2010 Beginner

Course Outline: