

Mac OS X 10.10 (Yosemite)

Modality: On Demand

Duration: 30 Min

Some of the features we'll be looking are the new Notification center (including the Today view), the totally redesigned Spotlight feature, and the new look and features in Safari. We'll also look at the Mail app (including the Mail Drop feature), iCloud Drive, Handoff, and more.

Course Outline:

Using Yosemite

- Exploring the new look and what you'll learn in this training
- Notification center
- Spotlight
- Safari
- Finder
- System preferences
- Add users groups
- Manage users, groups, and parental controls
- Sign a PDF using your trackpad
- Yosemite: Using dark mode mac
- Yosemite: Preview files in finder

Mac OS and iOS Together

- iCloud and Cloud Drive
- Handoff
- Airdrop
- Messages on Mac
- Yosemite: Using Instant Personal Hotspot

Mac OS Apps

- Calendar
- Mail: Accounts and interface
- Mail: Markup and mail drop