Document Generated: 09/19/2024

Learning Style: Virtual Classroom

Provider: Microsoft

Difficulty: Advanced

Course Duration: 1 Day

Enabling Microsoft Teams for Collaboration (MS-300T03)

Candidates enrolling directly in the MS-300 Training Series without the Master Subscription Plan will receive a free official exam voucher for the MS-300 Certification Exam (Except Purchases included in Training Vouchers/SATV). There is no free official exam voucher for candidates enrolling using the Master Subscription Plan. However, the official exam voucher can be purchased separately on request.

About this Course:

This advanced-level 1-day training program is specifically designed for Teamwork Administrators who want to attain fluency in working with Microsoft Office 365 & Azure Workloads. This course presents a perfect learning opportunity for professionals who wants to learn the art of deploying and managing Microsoft Teams. Professionals will also get to know the fundamentals of SharePoint, Office 365 Groups, and OneDrive integration with the Microsoft Teams.

This course is the third course in the 4-course training series designed to train candidates for success in the MS-300 Certification Exam. Furthermore, professionals will also learn how to seamlessly adopt and deploy Microsoft Teams in a business enterprise and also covers essential data governance and guest policies.

Course Objectives:

The core objective of this course is to help professionals gain a better knowledge and understanding of the following key concepts:

- Microsoft 365 Teams Implementation & Deployment Planning
- SharePoint Online, OneDrive, and Exchange Online Interactions with Microsoft Teams
- Network Preparation for Traffic and Numerous Teams Clients Applications
- Microsoft Teams Application Administration and Meeting Concepts & Use C
- Managing Office 365 User Access and Configuring Teams
- Microsoft Teams Quality of Service Enhancement and Teams Usage Measurement
- Content Search and Audit Log Operations in Teams
- Data Governance Strategy Development in Microsoft Teams
- Microsoft Team Security and Compliance Features & Functionalities

Audience:

- Microsoft 365 Teamwork Administrators
- Professionals liable for Office 365 Configuration, Deployment, & Management
- Candidates seeking to learn about Azure Workloads
- Professionals striving for success in the MS-300 Certification Exam

Prerequisites:

Professionals planning to enroll in the Enabling Microsoft Teams for Collaboration (MS-300T03) Course must comply with the following prerequisites:

- Foundational Knowledge of Azure Active Directory
- Familiarity with Alternative Operating Systems and Mobile Device Management
- Practical Experience of working with Windows PowerShell

Course Outline:

Module 1: Plan a Microsoft Teams Deployment

This module is all about planning for Microsoft Teams. It discusses how users will authenticate to use Teams to best practices for deploying teams in your organization.

Lessons

- Getting Started with Teams
- Deploying Teams
- Teams and Channels
- Authentication and Access

After completing this module, students will be able to:

- Explain how Teams interacts with SharePoint Online, Exchange Online, and OneDrive.
- Describe the different Teams clients and how they can be used.
- Describe how to prepare your network for Teams traffic.
- Describe best practices steps to deploy Microsoft Teams.
- Define objectives, risks, and key results for your Teams deployment.
- Describe the different capabilities of the different roles in Teams.
- Describe how teams and channels are used to organize content in Microsoft Teams.

Module 2: Configure Microsoft Teams

This module explains how to set up and configure Microsoft Teams. It discusses the use of tabs, bots and connectors in Teams. It introduces concepts related to managing meetings in Teams.

Lessons

- Set up Microsoft Teams in Office 365
- Apps in Microsoft Teams
- Meetings in Teams

Lab : Configuring Microsoft Teams

After completing this module, students will be able to:

- Set up Microsoft Teams in Office 365.
- Describe and administer apps in Microsoft Teams.
- Utilize bots and tabs within Teams.
- Describe and use connectors in Teams.
- Describe meeting concepts in Teams.
- Describe the devices available to facilitate meetings in Teams.

Module 3: Manage the Teams Environment

This module is focused on managing Microsoft Teams. Specifically, we discuss security and compliance as well as privacy and data governance. While this course does not cover voice calling explicitly this module discusses the quality of service-related topics.

Lessons

- Privacy and Governance
- Security and Compliance
- Management and Reporting

After completing this module, students will be able to:

- Describe the security and compliance features available for Teams.
- Describe how Microsoft Intune can be used to secure Teams data on mobile devices.
- Conduct audit log and content search for Teams.
- Describe Microsoft's approach to data privacy in Office 365.
- View Office 365 reports that measure Teams usage.
- Enable Quality of Service for Microsoft Teams.