

Windows 7: Basic

Modality: On Demand

Duration: 3 Hours

About this course:

Windows 7 is a version of Microsoft Windows, which is an operating system for computers. This course will introduce the Windows 7 environment to students with little to no experience working with the Windows operating system. Students will be introduced to topics such as the start menu, the desktop, managing files, folders, and libraries, as well as options for customizing the Windows 7 environment.

The average salary for IT Help Desk Technician is **\$43,835** per year.

Course Objective:

After completing this course, students will have a working understanding of:

- The start menu
- File management
- The desktop
- Libraries
- Folders
- Customizing settings on Windows 7

Audience:

This course is intended for:

- All students of all academic backgrounds.

Prerequisites:

The only prerequisite for this course is that students must have fully functional Windows 7 Operating system.

Suggested prerequisites courses:

- Nil

Course Outline:

- **Course Introduction**
- **Unit 01 - The Windows 7 Environment**

- **Unit 02 - Files, Folders, and Libraries**
- **Unit 03 - Managing Content**
- **Unit 04 - Customizing the Environment**
- **Unit 05 - Internet Explorer 8**
- **Course Conclusion**