

Excel 2013 Advanced

Modality: On Demand

Duration: 3 Hours

About this Course:

At QuickStart, we have designed this course to assist learners in mastering the MS Excel 2013. With this course, you will receive insights into how to use advance features of MS Excel 2013 and will get skilled in using functions including but not limited to macros, formulas, PivotTables, and data analysis. You are required to have a basic expertise on using MS Excel 2012.

Audience:

- Anyone who is currently working on excel and want to upskill.

Prerequisites:

- General know-how of MS excel 2013

Recommended prerequisites courses:

- Excel 2013 Beginner

Course Outline:

Creating Forms

- Named Ranges
- Logical Functions
- IF Functions
- Nested Functions
- LOOKUP Functions
- VLOOKUP
- Database Function SUMIF
- Database Function AVERAGEIF
- Database Function SUMIF's
- IFERROR Functions
- VLOOKUP Range
- Date Functions

Creating Reports

- Consolidate Data
- Consolidate with Different Layouts
- Introduction to Goal Seek Tool
- Goal Seek Tool
- Installing Solver Tool Add In
- Solver Basic Sheet
- The Solver Tool
- PMT Data Table Worksheet
- Data Table Command
- Two Variable Data Table
- Scenario Manager
- Adding Developers Tab
- Recording a Macro
- Running Your Macro
- Recording Macros with Relative References
- Record a Formatting Macro
- Better Formatting Macro