

## **Microsoft Teams for End Users**

**Modality: Self-Paced Learning**

**Duration: 2 Hours**

### **About this Course:**

This course will introduce students to Microsoft Teams for End Users. Students will be introduced to Microsoft Teams, learn how to work with Teams and Channels, and how to integrate Teams with other Office software.

### **Course Outline:**

This Course Includes:

- Course Introduction
- Introduction to Microsoft Teams
- Working with Teams and Channels
- Teams and Office Integration
- Course Summary