

Document Generated: 12/18/2025

Learning Style: On Demand

Technology: Microsoft

Difficulty: Beginner

Course Duration: 2 Hours

Microsoft Teams for End Users



About this Course:

This course will introduce students to Microsoft Teams for End Users. Students will be introduced to Microsoft Teams, learn how to work with Teams and Channels, and how to integrate Teams with other Office software.

Course Outline:

This Course Includes:

- Course Introduction
- Introduction to Microsoft Teams
- Working with Teams and Channels
- Teams and Office Integration
- Course Summary