



SCHOOL CATALOG

QUICKSTART LEARNING, LLC

**3101 Park Blvd
Palo Alto, CA 94306
(866) 991-3924**

January 1, 2023 to December 31, 2023

Revised Volume II
March 31, 2023

Contents

MISSION:..... 4

REGULATORY BODY:..... 4

DESCRIPTION OF LEARNING FACILITIES: 4

Instructional Location..... 4

Website: <https://www.quickstart.com/customer/account/login/> 5

SCHOOL CALENDAR: 5

ADMISSIONS REQUIREMENTS: 5

ENROLLMENT PROCEDURES:..... 5

PLACEMENT ASSISTANCE: 6

ATTENDANCE POLICY: 6

Leave of Absence: 7

Library/Learning Resources..... 7

Grades and Standards for Student Achievement - Satisfactory Progress..... 7

Evaluation Policies 8

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION 8

Leave of Absence: 9

Student Housing..... 9

Student Records and Transcripts..... 9

Probation/Dismissal Policy:..... 9

STUDENT CONDUCT: 9

NON-DISCRIMINATION.....10

Equal Opportunity Employer.....10

ACCEPTABLE USE POLICY.....10

Visa Related Services.....10

Language Proficiency.....10

Language of Instruction.....11

English as a Second Language Instruction11

Accreditation Status.....11

Policies and Procedures Regarding Financial Aid.....11

Student Services.....11

STRF Disclosure11

Charges: Tuition & Fees.....13

Faculty.....16

PROGRAMS:17

CANCELLATION AND REFUND POLICY:26

GRIEVANCE PROCEDURE:27

REQUIRED DISCLOSURES28

MISSION:

It is the mission of QS Learning to provide the best learning solutions for individuals in career transition, or those looking to expand their scope of knowledge for career enhancement. Ultimately QS Learning endeavors to help people optimize their earning potential by making industry leading certification training tangible, and affordable, for every member of the community.

REGULATORY BODY:

This institution is a private institution. The school was granted institutional approval to operate by the Bureau of Private Post Secondary Education (BPPE) and the California Department of Consumer Affairs (DCA). The Bureau's approval means that the institution and its operation comply with the minimum standards established under the law for occupational instruction by private postsecondary educational institutions. This approval does not mean that: (1) the institution or its educational programs are endorsed or recommended by the state or by the bureau. Nor that (2) the approval to operate indicates that the institution exceeds minimum state standards as set forth in this chapter.

DESCRIPTION OF LEARNING FACILITIES:

Our office where we offer classroom setting is located is 3101 Park Boulevard Palo Alto, CA 94306. This is where we manage operations and this location has an up-to-date facility with an office-space area for admin, a conference room, and classroom. Our classroom offers the means to provide visual presentation, either on a white board, or via projection equipment. Each workstation is provided with a cushioned, adjustable office chair, a USB headset/microphone, and a laptop computer capable of handling lab and lecture content of all course offerings.

The school has a break room for up to 20 students with a microwave, refrigerator, sink, and tables and chairs. Both male and female lavatories are available. There is parking available in a well-lit parking lot. The facility is located in close proximity to public transit. This is an ADA accessible facility with handicapped ramps and lavatories. The maximum class size is 30 and the student/teacher ratio is 30 to 1.

Instructional Location

3101 Park Blvd.
Palo Alto, CA 94306

*** Please Note: Institution provides Online Distance Learning through its online platform that can be found at the web address below:

Website: <https://www.quickstart.com/customer/account/login/>

SCHOOL CALENDAR:

QS Learning is open M-F from 8am-5pm (MST) with the exception of the below listed Holiday's. Program enrollments will be determined and outlined on the student enrollment agreement.

- New Years Day
- Martin Luther King Jr Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving
- Christmas Day
- New Year's Day

ADMISSIONS REQUIREMENTS:

- Students must have graduated from high school or earned a GED.
- Students must be able to demonstrate basic IT skills on how to operate a computer and get on the internet. Such skills can be demonstrated by reading and effectively comprehending emails which is achieved through initial email from Quickstart. Additionally, typing, clicking-through content, and submitting responses electronically can all be effectively achieved through initial registration provided in the initial email. CLIPP platform has built in mechanisms that demonstrate how to determine if basic IT skills are present within a student prior to the start of course. CLIPP has a built-in tour system to help students demonstrate they can click through and read text, shows they can edit and upload content on their profile, and be able to view and pause videos.
- No Ability to Benefit Students will be admitted.
- Student must pay all applicable fees, as per the current published fee schedule at the time of the signing or entering into an enrollment contract or make other arrangements acceptable to the school.
- This institution does not award credit for satisfactory completion of CLEP or other comparable examinations.
- This institution does not award credit for experiential learning.
- This institution does not accept credit earned at other institutions.
- This institution has not entered into an articulation or transfer agreement with any other institution.
- No type of general education is required to enter this program.

ENROLLMENT PROCEDURES:

Candidates who meet the entrance requirements must meet with an authorized admissions representative, demonstrate understanding of their program of choice, and express a true commitment to successfully complete the program, and seek employment in their field of study upon program completion. Enrollment is finalized when tuition is arranged, a valid enrollment agreement is signed, and the student has been approved by the designated agent.

1. After the student has picked up the bootcamp with the assistance of Admission Advisor, he/she then receives a Welcome Call by the Academic Advisor.
2. In the Welcome Call the student is also vetted by asking some basic qualifying questions to ensure that we all are on the same page. In this call the Academic Advisor also schedules a date for the orientation.

3. As soon as the student is Qualified, the support team creates the student account on LMS and sends him/her the login credentials.
4. The Academic Advisor conducts the orientation and walks the student through the curriculum, bootcamp structure and the LMS dashboard in detail.
5. The student in the orientation is informed about the Kickoff session.
6. Support sends the Kickoff Session details to the students 3 days before.
7. Kick Off is the first session where students are introduced to the Mentor and each other via zoom.
8. Student then starts attending the weekly meetings with his/her mentor while studying on his/her own using the LMS during the week.
9. Academic Advisor stays in touch with the student via text, email and call to sort out any issues related to the course, mentor, finance etc.
10. The Academic Advisor also collects feedback from the student to ensure a smooth and enjoyable academic experience.
11. Student needs to complete the assigned courses and mini projects to progress in the bootcamp.
12. Students are required to submit the project on or before the deadline.
13. After completing and passing the courses and projects, the student is eligible for the certificate of completion.
14. The Academic Advisor confirms with the finance team if all dues are cleared before emailing out the Certificate of Completion.

PLACEMENT ASSISTANCE:

While QS Learning does not guarantee placement assistance, we will provide resume assistance, and leverage our contacts within our network of corporations to provide job prospects. Requests for such assistance must be submitted in writing to your admissions representative.

ATTENDANCE POLICY:

Requirements: To successfully complete a course, it is required that the student attend a minimum of 80%. AT least 80% overall attendance is required for successful completion of the program, and to receive a certificate of completion for each class of attendance. In anticipation of a late arrival or absence, including illness, student should notify a member of QS Learning's staff in advance; except in the event of medical emergency, in which case notification is to be made as soon as possible. To have a late arrival or absence considered excused, the student must provide details for consideration.

Unsatisfactory Attendance: Four tardies or two unexcused absences will require a meeting with your enrollment advisor. Early departures will be considered the same as tardies. Missing more than a half day is considered an absence. Unexcused absences may result in academic probation from your program, and determination of probation lies with, and is at the sole discretion of the School Director.

Re-Admittance: Program interruption for reasons other than improper conduct may re-enter, or re-enroll into the same program with the approval of the School Director. Students re-entering the program cannot be assured they will be assigned the class schedule requested. They will be admitted to classes on a space available basis.

Probation / Dismissal Policy

Student may be placed on academic probation for unsatisfactory attendance. Attendance will be evaluated on a monthly basis, and those who do not meet attendance requirements will automatically be placed on academic probation for the following 60 days. Students who do not demonstrate satisfactory academic progress after the probation period will be dismissed from the program.

Leave of Absence:

Students must submit a request for a formal leave of absence in writing. Requests will not be granted if the requested length of leave exceeds 90 calendar days. Multiple leaves of absence may be permitted, provided the total of leaves does not exceed the overall length of the program (refer to the student enrollment agreement to see total program duration.) Students must specify in their request the beginning date of the leave of absence, the reason for the leave, and the number of days requested. Once the request for the leave of absence is received, it will be reviewed by the Director of Education, or other designee within two business days. Final approval of the leave must be approved by the Director. The Director must document the leave in accordance with this published policy.

Fees due to Absence: If the formal leave of absence is approved, the student will not be charged any additional fees as a result of the leave.

If circumstances prevent prior notification, a leave of absence must be requested as soon as possible after its beginning but prior to the student being absent from class for 10 scheduled days. Absent extenuating circumstances, if the student does not request a leave of absence, and is absent for a period greater than 10 scheduled days, they will be withdrawn from the program.

Library/Learning Resources

Although Quickstart Learning LLC does not have a library, the school provides all the learning resources to support each educational program. Learning Management Systems (LMS) and Virtual Learning Environments (VLE) have become increasingly common in education. While there is a time and place for face-to-face learning, increasingly learning and courses are being conducted through digital channels. This environment offers increased flexibility for students to access training. Our VLE includes video lessons which can be repeated multiple times to improve comprehension. Text lessons offer information in another learning style. Real-life scenarios give students opportunities to apply skills to specific situations without requiring fancy equipment

Grades and Standards for Student Achievement - Satisfactory Progress

Pass/fail scores are utilized for all quizzes, test and the written final examination. Students must achieve an 70% or better on the final exam and quizzes/tests to successfully pass the program. The grading policy includes: quizzes, tests and final exam. Students will be evaluated throughout the program. The student's final grade will be calculated by the following grading scale.

Students who receive less than 70% in quiz/test may retake the quiz/test at the consent of the instructor.

Students who receive less than 70% on the final exam may retake the exam at the consent of the instructor. Students who are permitted to retake an exam will receive a maximum grade of 80% on the exam.

A student will be warned that they are in jeopardy of failing the program if their cumulative score falls below 70%..

GRADING SCALE	
Quizzes/ Tests	70%
Final Exam	30%
	100%

PASS/FAIL SCALE	
------------------------	--

Type	Grade Scale	Grade
Quizzes/Tests/Final	70 and Above	Pass
	69 & Below	Fail

Evaluation Policies

Grades are awarded on a pass / fail basis. Students must achieve a “pass” rating on all quizzes and tests.

Grading Policy for Pass/Fail Standards on Quizzes: All students will be required to achieve a cumulative score of pass on all quizzes and tests in order to qualify to take the final exam.

Grading Policy for Pass / Fail Standard on Final Exam: All students will be required to score a pass on the final exam to qualify for a completion certificate.

If the student has not completed the coursework and earned a grade at the end of the program, the instructor may issue one of the following grades.

I Incomplete If the program has not been completed, the instructor may grant an I on a two-month extension of the term, at no additional tuition cost, when the student is making satisfactory progress and the instructor believes that an extension of time will permit satisfactory completion. At the end of this period, a final grade must be recorded.

W Withdraw The student may withdraw from any program before the end of the term. At the end of the term, the instructor may withdraw the student from the program and issue a W when the instructor believes the student's progress is insufficient to warrant an extension. A student who withdraws or is administratively withdrawn must retake the course and is responsible for a new tuition payment for that course of study.

Grading System Standard

Evaluation of student achievement will be based on meeting the objectives for each program

REPORTING GRADES TO STUDENTS:

Upon successful completion of each course, the student will receive a certificate of successful completion. The certificate of completion represents successful passing of the course, and is signed by the instructor in accordance with the attendance, and academic progress policies.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Quickstart Learning, LLC is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after you leave Quickstart Learning, LLC to determine if your certificate will transfer.

Leave of Absence:

Students must submit a request for a formal leave of absence in writing. Requests will not be granted if the requested length of leave exceeds 90 calendar days. Multiple leaves of absence may be permitted, provided the total of leaves does not exceed the overall length of the program (refer to the student enrollment agreement to see total program duration.) Students must specify in their request the beginning date of the leave of absence, the reason for the leave, and the number of days requested. Once the request for the leave of absence is received, it will be reviewed by the Director of Education, or other designee within two business days. Final approval of the leave must be approved by the Director. The Director must document the leave in accordance with this published policy.

Re-Admittance: Program interruption for reasons other than improper conduct may re-enter, or re-enroll into the same program with the approval of the School Director. Students re-entering the program cannot be assured they will be assigned the class schedule requested. They will be admitted to classes on a space available basis.

Student Housing

This institution has no responsibility to find or assist a student in funding housing.

This institution does not operate dormitories or other housing facilities. This institution does not provide assistance nor does it have any responsibility to assist students in finding housing. Housing in the immediate area is available in two story walkup and garden apartments. Monthly rent for a one bedroom unit is approximately \$1,500 a month. (www.apartmentguide.com)

Student Records and Transcripts

Student records for all students are kept for five years. Transcripts are kept permanently. Students may inspect and review their educational records. To do so, a student should submit a written request identifying the specific information to be reviewed. Should a student find, upon review, that records that are inaccurate or misleading, the student may request that errors be corrected. In the event that a difference of opinion exists regarding the existence of errors, a student may ask that a meeting be held to resolve the matter. Each student's file will contain student's records including a copy of the signed enrollment agreement, school performance fact sheet, diploma granted, transcript of grades earned, high school diploma or GED, copies of all documents signed by the student including contract, instruments of indebtedness and document related to financial aid, leave of absence documents, financial ledger, refund information as applicable, complaints received from the student or student advisories related to academic progress. Transcripts will only be released to the student upon receipt of a written request bearing the student's live signature. No transcript will be issued until all tuition and other fees due the institution are paid current.

Probation/Dismissal Policy:

Students who do not demonstrate satisfactory academic progress after the probation period will be dismissed from the program.

STUDENT CONDUCT:

Professional conduct, appropriate to a business environment is expected at all times. Unacceptable behaviors include, but are not limited to:

- ✓ Violation of copyright laws including copying classroom software
- ✓ Breaching computer network security for any reason

- ✓ Disclosure of 360's business methods and internal systems to unauthorized individuals and/or companies
- ✓ Removal of or borrowing of any equipment without written authorization from the school's Director
- ✓ Theft, or any other crime against 360, its students, or employees
- ✓ Failure to follow instruction concerning the classrooms and/or associated labs
- ✓ Excessive tardiness or absence
- ✓ Inappropriate or verbal abuse of any person
- ✓ Physical abuse/misuse of any property or person
- ✓ Inappropriate use of the internet, use of unauthorized sites, access to or downloading offensive, lude, or objectionable material
- ✓ Inappropriate or revealing dress
- ✓ Internet browsing or playing games during class, or other learning times
- ✓ Classroom disruption of any kind
- ✓ Failure to follow directions from Faculty, School Director, or learning center management

QS Learning reserves the right to determine, at its sole discretion what constitutes acceptable and unacceptable behavior. Additional QS Learning, at its sole discretion has the right to determine any actions to take place in response to unacceptable behavior, up to, and including withdrawal from the school.

NON-DISCRIMINATION

Applicants will not be denied admission on the basis of race, color, national origin, sex, disability, orientation, age or veteran status, religion or any other protected status.

Equal Opportunity Employer

QuickStart Learning, LLC is an Equal Opportunity Employer. Auxiliary Aids and Services are available upon request to individuals with disabilities. Dial 711 for TTY access

ACCEPTABLE USE POLICY

The acceptable use policy governs the use of the school's computer equipment and its internet connectivity. The learning center equipment is dedicated to career training use only, and are to be used only as directed.

- ✓ Students will not download any materials on any equipment belonging to QS Learning – understanding that to do so could cause liability for damage or injury to company intellectual or electronic assets or property.
- ✓ Students will not install software or connect USB devices or media to any QS Learning computers without prior written consent.
- ✓ Students will use the internet for class related purposes only
- ✓ Students will not play games, engage in instant messaging, or visit any non-training related sites

Visa Related Services

This institution does not admit students from other countries, so no visa related services are offered.

Language Proficiency

The following applies to students for whom English is not their primary language and all classes will be taught in English.

For a student whose high school or equivalent coursework was not completed in English, and for whom English was not a primary language, the student must attain qualifying score of 97 on the CELSA or the student must

attain qualifying score of 95 on the Duolingo English Test. This requirement does not apply to students who have received their high school diploma or the equivalent at an academic institution which has provided the instruction in the English language. Similarly, this requirement does not apply to students who have completed coursework, in English, at the college level.

Language of Instruction

Instructions will be given in no language other than English.

English as a Second Language Instruction

This institution does not provide ESL instruction.

Accreditation Status

This institution is not accredited by an accrediting agency recognized by the United States Department of Education. A student enrolled in an unaccredited institution is not eligible for federal financial aid.

Policies and Procedures Regarding Financial Aid

This institution does not participate in any federal or state financial aid programs. A student enrolled in an unaccredited institution is not eligible for federal financial aid programs. The school does not provide financial aid directly to its students.

Student Services

This institution does not provide airport reception services, housing assistance or other services. Further, this institution maintains a focus on the delivery of educational services. Should a student encounter personal problems which interfere with his or her ability to complete coursework, this institution will provide assistance in identifying appropriate professional assistance in the student's local community but does not offer personal counseling assistance.

STRF Disclosure

Student Tuition Recovery Fund Disclosures.

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

"It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Charges: Tuition & Fees

All fees are subject to change from time to time, without notice.

Cyber Security Bootcamp - Immersive

Tuition	\$7,000
Registration Fee (non refundable)	\$0
STRF Fee (non refundable) ((\$2.50 / \$1,000 of institutional charges)	\$17.50
Total Program Charges	\$7,017.50

Other Fees

*Note – Certification objectives and exam fees will be determined upon enrollment, and outlined on the student enrollment agreement. Each program has associated exam fees in addition to tuition, this particular program may include the following exams/fees:

- Security+ \$320
- Certified Ethical Hacker \$420
- Network+ \$320
- CySA+ \$370

Total Charges for the Current Period of Attendance	\$7,017.50
Estimated Total Charges for the Entire Educational Program	\$8,447.50

Web Development Bootcamp - Immersive

Tuition	\$7,000
Registration Fee (non refundable)	\$0
STRF Fee (non refundable) ((\$2.50 / \$1,000 of institutional charges)	\$17.50
Total Program Charges	\$7,017.50

Other Fees

*Note – Certification objectives and exam fees will be determined upon enrollment, and outlined on the student enrollment agreement. Each program has associated exam fees in addition to tuition, this particular program may include the following exams/fees:

- PMP \$555

Total Charges for the Current Period of Attendance	\$7,017.50
Estimated Total Charges for the Entire Educational Program	\$7,572.50

Data Science Bootcamp - Immersive

Tuition	\$7,000
Registration Fee (non refundable)	\$0,
STRF Fee (non refundable) ((\$2.50 / \$1,000 of institutional charges)	\$17.50
Total Program Charges	\$7,017.50

Other Fees

*Note – Certification objectives and exam fees will be determined upon enrollment, and outlined on the student enrollment agreement. Each program has associated exam fees in addition to tuition, this particular program may include the following exams/fees:

- PMP \$555

Total Charges for the Current Period of Attendance	\$7,017.50
Estimated Total Charges for the Entire Educational Program	\$7,572.50

Cloud Engineer Bootcamp - Immersive

Tuition	\$5,000
Registration Fee (non refundable)	\$0
STRF Fee (non refundable)	\$12.50
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$5,012.50

Other Fees

*Note – Certification objectives and exam fees will be determined upon enrollment, and outlined on the student enrollment agreement. Each program has associated exam fees in addition to tuition, this particular program may include the following exams/fees:

- CompTIA A+ \$320
- AZ-900 \$165
- Network+ \$320
- CompTIA Cloud+ \$300

Total Charges for the Current Period of Attendance	\$5,012.50
Estimated Total Charges for the Entire Educational Program	\$6,117.50

Certified Ethical Hacking

Tuition	\$2,500
Registration Fee (non refundable)	\$7.50
STRF Fee (non refundable)	\$0
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$2,507.50

Total Charges for the Current Period of Attendance	\$2,507.50
Estimated Total Charges for the Entire Educational Program	\$2,507.50

Azure Administration

Tuition	\$2,500
Registration Fee (non refundable)	\$7.50
STRF Fee (non refundable)	\$0
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$2,507.50

Total Charges for the Current Period of Attendance	\$2,507.50
Estimated Total Charges for the Entire Educational Program	\$2,507.50

Microsoft Certified Azure Solutions Architect Expert

Tuition	\$2,500
Registration Fee (non refundable)	\$0
STRF Fee (non refundable)	\$7.50
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$2,507.50

Total Charges for the Current Period of Attendance	\$2,507.50
Estimated Total Charges for the Entire Educational Program	\$2,507.50

Healthcare IT Specialist

Tuition	\$2,500
Registration Fee (non refundable)	\$0
STRF Fee (non refundable)	\$7.50
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$2,507.50

Other Fees

*Note – Certification objectives and exam fees will be determined upon enrollment, and outlined on the student enrollment agreement. Each program has associated exam fees in addition to tuition, this particular program may include the following exams/fees:

- CompTIA A+ \$320
- MS Office Specialist: Associate \$495

Total Charges for the Current Period of Attendance	\$2,507.50
Estimated Total Charges for the Entire Educational Program	\$3,322.50

AWS Certified SysOps Administrator

Tuition	\$2,500
Registration Fee (non refundable)	\$0
STRF Fee (non refundable)	\$7.5
(\$2.50 / \$1,000 of institutional charges)	
Total Program Charges	\$2,507.50

Total Charges for the Current Period of Attendance	\$2,507.50
Estimated Total Charges for the Entire Educational Program	\$2,507.50

Faculty

Instructor	Teaching Certifications	Technical Certifications	College Experience and Awards
Paul Heuring	Microsoft Certified Trainer	MCP, MCTS	BSc University of Manitoba
Peter Thorsteinson	Microsoft Certified Trainer	MCP, MCTS	B.S.E.E. (Electrical Engineering) - University of Manitoba, Canada
William A. Clark	CompTIA Network+, CompTIA Security+, CompTIA Mobility+	CTT+, CWNA	Indiana State University - Master of Arts, Health & Safety Administration
Hector Martinez	AAI – AWS Authorized Instructor, NetApp Certified Instructor (NCI)	AWS Solutions Architect Associate, NetApp Certified Implementation Engineer (NCIE SAN) 7-mode, NetApp Certified Implementation Engineer (NCIE SAN) Clustered Data Ontap	Monterrey Institute of Technology and Higher Education – Communications and Electric Engineer
Benjamin Culbertson	Microsoft Certified Training	MCTS, MCP, CompTIA A+, CompTIA Network+	Master’s Degree Coursework, Workforce Development
Drew Gansmiller	MCT, MCSE, CCSI, CISSP	CompTIA A+, CompTIA Network+, CCNP Security	UC Santa Barbara: Mathematics

PROGRAMS:

Cyber Security Bootcamp - Immersive

Program Description

The Cybersecurity Master bootcamp is an immersive and accelerated training program with a focus on creating the next generation of cyber security professionals. This is a 6 months program and students are expected to spend 15 to 25 hours a week to master the material covering basics from Computer hardware and Networking, Network Security, Offensive, Defensive Security and Ethical Hacking.

Objectives

1. Protect and defend computer systems and networks from cybersecurity attacks.
 - 1.1 Characterize privacy, legal and ethical issues of information security.
 - 1.2. Identify vulnerabilities critical to the information assets of an organization.
 - 1.3. Define the security controls sufficient to provide a required level of confidentiality, integrity, and availability in an organization's computer systems and networks.

2. Diagnose and investigate cybersecurity events or crimes related to computer systems and digital evidence.
 - 2.1. Diagnose attacks on an organization's computer systems and networks.
 - 2.2. Propose solutions including development, modification and execution of incident response plans.
 - 2.3. Apply critical thinking and problem-solving skills to detect current and future attacks on an organization's computer systems and networks.

3. Effectively communicate in a professional setting to address information security issues.
 - 3.1. Communication orally and in writing, proposed information security solutions to technical and non-technical decision-makers.
 - 3.2. Apply business principles to analyze and interpret data for planning, decision-making, and problem solving in an information security environment.

Clock Hours **480**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of "pass"

Eligibility for Licensure/Certification

This program is designed as exam preparation for the CompTIA A+, Network+, Security+, Pentest+, CySA+, and Certified Ethical Hacking by EC Council certifications

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the CompTIA or EC Council certification exam, however, instructor approval is strongly suggested.

EC Council Certification - Your EC Council certification is based upon your successful passing of the requisite EC Council certification examination and your compliance with the terms of this Agreement.

<https://cert.eccouncil.org/images/doc/EC-Council-Certification-Agreement-5.0.pdf>

CompTIA Certifications - Your CompTIA certifications are based upon your successful passing of the requisite CompTIA certification examination(s) and your compliance with the terms of this Agreement.

<https://www.comptia.org/testing/testing-policies-procedures/test-policies/CompTIA-candidate-agreement>

Job Classification

This educational program is designed to prepare students for employment as computer network specialists, software developers SOC 15-1231, 15-1244, 15-1252

- No Externship or Internship is Required
- No Final Exam is required.

Web Development Bootcamp - Immersive

Program Description

The Web Development Bootcamp is an immersive and accelerated training program with a focus on creating full stack web developers. This is a 6 months program and students are expected to spend 15 to 25 hours a week to master the material covering databases for web applications and several front-end to back-end programming / scripting languages such as Python, Javascript, HTML, React etc.

Objectives

- Perform basic programming concepts
- Execute on web development fundamental languages and tools such as HTML & CSS
- Make websites interactive using Javascript & jQuery
- Gain full command on version control system i.e. Git / Github
- Use full functions of Bootstrap to improve website aesthetics
- Integrate database programming into websites using MySQL & NodeJS

Clock Hours **480**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of “pass”

Eligibility for Licensure/Certification

None

Job Classification

This educational program is designed to prepare students for employment as software applications developers, software developers, systems software C, 15-1132, 15-1133

- No Externship or Internship is Required
- No Final Exam is required.

Data Science Bootcamp - Immersive

Program Description

Data science bootcamp is a job-ready training that truly masters you in the data science field within 26 weeks. The program is rigorous and packed with challenges covering data science concepts, theories and projects; for students to help them strengthen their capacities in diversified data analytics tools and coding languages. Our bootcamp program is scrutinized and design with the right combination of tools and skills as listed below.

Objectives

1. Develop relevant programming abilities.
2. Demonstrate proficiency with statistical analysis of data.
3. Develop the ability to build and assess data-based models.
4. Execute statistical analyses with professional statistical software.
5. Demonstrate skill in data management.

Clock Hours **480**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of “pass”

Eligibility for Licensure/Certification

This program is designed as exam preparation for the following Microsoft exams to qualify candidate to be a

Microsoft Certified: Data Analyst Associate:

- Exam DA-100: Analyzing Data with Microsoft Power BI

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the Microsoft certification exam, however, instructor approval is strongly suggested.

Microsoft Certification - Your Microsoft certification is based upon your successful passing of the requisite Microsoft certification examination(s) and your compliance with the terms of this Agreement.

<https://docs.microsoft.com/en-us/learn/certifications/microsoft-certification-program-agreement>

Job Classification

This educational program is designed to prepare students for employment as software applications developers, software developers systems software SOC 15-1251, 15-1132, 15-1133

- No Externship or Internship is Required
- No Final Exam is required.

Cloud Engineer Bootcamp - Immersive

Program Description

Cloud Engineer Bootcamp teaches critical cloud computing skills and implementation capabilities in small and medium, to large scale organizations. This program teaches the fundamentals of networking, public cloud computing concepts and approaches on Azure and AWS platforms. In contrast to the limited mobility of data on physical databases, the cloud allows users to store, access, and share data from anywhere in the world, with just one necessity needed, the internet. Organizations still struggle to find the best cloud computing professionals who are experts in designing effective and cost-friendly cloud solutions as per the needs of a business. The bootcamp also prepares for industry recognized cloud certifications.

Objectives

1. Explain the core concepts of the cloud computing paradigm: how and why this paradigm shift came about, the characteristics, advantages and challenges brought about by the various models and services in cloud computing.
2. Apply fundamental concepts in cloud infrastructures to understand the tradeoffs in power, efficiency and cost, and then study how to leverage and manage single and multiple datacenters to build and deploy cloud applications that are resilient, elastic and cost-efficient.
3. Discuss system, network and storage virtualization and outline their role in enabling the cloud computing system model.
4. Illustrate the fundamental concepts of cloud storage and demonstrate their use in storage systems.
5. Analyze various cloud programming models and apply them to solve problems on the cloud.

Clock Hours 480

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of “pass”

Eligibility for Licensure/Certification

This program is designed as exam preparation for the CompTIA A+ and Azure Fundamental by Microsoft.

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the CompTIA or Microsoft certification exam, however, instructor approval is strongly suggested.

Microsoft Certification - Your Microsoft certification is based upon your successful passing of the requisite Microsoft certification examination(s) and your compliance with the terms of this Agreement.

<https://docs.microsoft.com/en-us/learn/certifications/microsoft-certification-program-agreement>

CompTIA Certifications - Your CompTIA certifications are based upon your successful passing of the requisite CompTIA certification examination(s) and your compliance with the terms of this Agreement.

<https://www.comptia.org/testing/testing-policies-procedures/test-policies/CompTIA-candidate-agreement>

Job Classification

This educational program is designed to prepare students for employment as software developers, computer systems analysts SOC 15-1211, 15-1121, 15-1199

- No Externship or Internship is Required
- No Final Exam is required.

Certified Ethical Hacking

Program Description

The Certified Ethical Hacker (CEH) training course enables students to identify, counter, and defend against hackers, who can maliciously penetrate networks and gain access to vital information. This will allow students to deploy proactive countermeasures and be able to stay ahead of security developments and exploited vulnerabilities. This course is also the prerequisite for the CHFI certification, which will expand on hacking techniques and explore cyber-forensics and investigation. Topics in this course include: DDOS Attacks, Detection, Policy Creation, Social Engineering, Virus Creation and Buffer Overflows.

Objectives

1. Identify footprinting techniques and tools
2. Recognize the characteristics of the enumeration phase of an attack and effective countermeasures
3. Determine the techniques and tools used in system hacking
4. Describe the characteristics of trojans, worms, and malware
5. Differentiate between ARP attack tools and countermeasures
6. Sequence the steps you would perform to complete a penetration test on your web servers
7. Determine what you test for at which stage of web application penetration
8. Determine how to counter wireless network hacking techniques
9. And identify tools and techniques used to evade IDS, firewalls, and honeypots
10. Upon completion of this course, the student will be able to determine ways to assess the effectiveness of security policies and procedures
11. Determine the type of penetration test to perform in a given situation
12. Evaluate various techniques and tools used in network scanning
13. Identify social engineering techniques and countermeasures
14. Determine countermeasures to denial-of-service and session hijacking attacks
15. Describe best practices for keeping Android, iOS, and Windows OS devices secure

Clock Hours **30**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of “pass”

Eligibility for Licensure/Certification

This program is designed as exam preparation for the Certified Ethical Hacking by EC Council certifications

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the EC Council certification exam, however, instructor approval is strongly suggested.

EC Council Certification - Your EC Council certification is based upon your successful passing of the requisite EC Council certification examination and your compliance with the terms of this Agreement.

<https://cert.eccouncil.org/images/doc/EC-Council-Certification-Agreement-5.0.pdf>

Job Classification

This educational program is designed to prepare students for employment as information security analysts, computer systems analysts, network and computer systems administrators. SOC 15-1122, 15-1121, 15-1244

- No Externship or Internship is Required
- No Final Exam is required.

Azure Administrator

Program Description

Microsoft Azure Administrator prepares someone towards managing Cloud services that span computes, networking, storage, security, and other Cloud capabilities within Microsoft Azure.

Objectives

1. Manage Azure identities and governance
2. Implement and manage storage
3. Deploy and manage Azure compute resources
4. Configure and manage virtual networking
5. Monitor and back up Azure resources

Clock Hours **40**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of “pass”

Eligibility for Licensure/Certification

This program is designed as exam preparation for the following Microsoft exams to qualify candidate to be a **Microsoft Certified: Azure Administrator:**

- Exam AZ-104: Microsoft Azure Administrator

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the Microsoft certification exam, however, instructor approval is strongly suggested.

Microsoft Certification - Your Microsoft certification is based upon your successful passing of the requisite Microsoft certification examination(s) and your compliance with the terms of this Agreement.

<https://docs.microsoft.com/en-us/learn/certifications/microsoft-certification-program-agreement>

Job Classification

This educational program is designed to prepare students for employment as computer information and systems managers SOC's 15-1199, 15-1141, 15-1244

- No Externship or Internship is Required
- No Final Exam is required.

Microsoft Certified Azure Solutions Architect Expert

Program Description

Azure Solution Architects partner with cloud administrators, cloud DBAs, and clients to implement solutions. To inoculate the necessary knowledge and skills the program starts with a focus on technologies, and covers virtualization, automation, networking, storage, identity, security, data platform, and application infrastructure. After technologies you will advance to design and learn about design considerations related to logging, cost analysis, authentication and authorization, governance, security, storage, high availability, and migration. This program prepares for the two Microsoft exams, AZ-303 & AZ-304, both mandatory to become Certified Azure Solutions Architect.

Objectives

1. Implement and monitor an Azure infrastructure
2. Implement management and security solutions
3. Implement solutions for apps
4. Implement and manage data platforms
5. Design monitoring
6. Design identity and security
7. Design data storage
8. Design business continuity
9. Design infrastructure

Clock Hours **40**

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of "pass"

Eligibility for Licensure/Certification

This program is designed as exam preparation for the following Microsoft exams to qualify candidate to be a **Microsoft Certified: Azure Solutions Architect Expert:**

- Exam AZ-303: Microsoft Azure Architect Technologies
- Exam AZ-304: Microsoft Azure Architect Design

Certification(s) is a goal of this program. No approval is required to provide this training or for a student to take the Microsoft certification exam, however, instructor approval is strongly suggested.

Microsoft Certification - Your Microsoft certification is based upon your successful passing of the requisite Microsoft certification examination(s) and your compliance with the terms of this Agreement.

<https://docs.microsoft.com/en-us/learn/certifications/microsoft-certification-program-agreement>

Job Classification

This educational program is designed to prepare students for employment as for database administrators SOC 15-1199, 15-1141, 15-1244

- No Externship or Internship is Required
- No Final Exam is required.

Healthcare IT Specialist

Program Description

The Healthcare IT Specialist training will help you to get into a career path in the Healthcare industry, while simultaneously preparing you for the industry recognized CompTIA A+ IT certification, and the Microsoft Office Specialist: Associate.

You'll learn to navigate hardware, software, systems, networks, and essential Microsoft tools necessary for all managerial level positions. Along with technical skills, you will also be given introductory training on Digital Security Awareness, which is essential as cybersecurity attacks to acquire confidential patient and consumer information are increasing.

Objectives

1. Demonstrate baseline security skills for IT support professionals
2. Configure device operating systems, including Windows, Mac, Linux, Chrome OS, Android and iOS and administer client-based as well as cloud-based (SaaS) software
3. Troubleshoot and problem solve core service and support challenges while applying best practices for documentation, change management, and scripting
4. Support basic IT infrastructure and networking
5. Configure and support PC, mobile and IoT device hardware
6. Implement basic data backup and recovery methods and apply data storage and management best practices

Clock Hours 45

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of "pass"

Eligibility for Licensure/Certification

This program is designed as exam preparation for the CompTIA A+ certification.

Certification is a goal of this program. No approval is required to provide this training or for a student to take the CompTIA certification exam, however, instructor approval is strongly suggested.

CompTIA Certifications - Your CompTIA certifications are based upon your successful passing of the requisite CompTIA certification examination(s) and your compliance with the terms of this Agreement.

<https://www.comptia.org/testing/testing-policies-procedures/test-policies/CompTIA-candidate-agreement>

Job Classification

This educational program is designed to prepare students for employment as computer support specialists, health informatics specialists SOC's 15-1150, 15-1256, 15-1211

- No Externship or Internship is Required
- No Final Exam is required.

AWS Certified SysOps Administrator

Program Description

This program is designed as exam preparation for the AWS SysOps Administrator Certification exam. System Operations on AWS is designed to teach those in a Systems Administrator or Developer Operations (DevOps) role how to create automatable and repeatable deployments of networks and systems on the AWS platform. The course covers the specific AWS features and tools related to configuration and deployment, as well as common techniques used throughout the industry for configuring and deploying systems.

Objectives

1. Effectively demonstrate knowledge of how to architect and deploy secure and robust applications on AWS technologies
2. Define a solution using architectural design principles based on customer requirements
3. Provide implementation guidance based on best practices to the organization throughout the life cycle of the project

Clock Hours 40

Graduation Requirement

To complete this program a student must complete all prescribed portions of the program and earn a grade of "pass"

Eligibility for Licensure/Certification

This program is designed as exam preparation for the Amazon's AWS Certified Solutions Architect- Associate Certification exam.

Certification is a goal of this program. No approval is required to provide this training or for a student to take the AWS Certified Solutions Architect- Associate Certification exam, however, instructor approval to take the exam is strongly suggested.

AWS Certified Solutions Architect- Associate Certification exam Your certification is based upon your successful passing of the requisite AWS examination(s) and your compliance with the terms of this Agreement.
<https://aws.amazon.com/certification/certification-agreement/>

Job Classification

This educational program is designed to prepare students for employment as computer information and systems managers which is why we believe these enrollment goals are attainable. SOC's 15-1199, 15-1141, 15-1244

- No Externship or Internship is Required
- No Final Exam is required.

CANCELLATION AND REFUND POLICY:

STUDENT'S RIGHT TO CANCEL

The student shall have the right to cancel the agreement and receive a full refund pursuant to section 71750 through attendance at the first class session, or the seventh day after enrollment, whichever is later, and before the first lesson and materials are received. Cancellation is effective on the date written notice of cancellation is sent by email to support@quickstart.com. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a full refund within 45 days after the student's return of the materials.

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice to the school administrative office, 3101 Park Blvd., Palo Alto, CA 94306 or by email to support@quickstart.com or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Instruction Not Offered in Real Time

The student shall have the right to cancel the agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a full refund within 45 days after the student's return of the materials.

Notice Regarding Distance Educational Programs

The school will transmit your first lesson and other materials to you within seven days after your admission. This institution will transmit all of the lessons and other materials to you if (A) you have fully paid for the educational program; and (B) if after having received the first lesson and initial materials, you request in writing that all of the materials be sent. If this institution transmits the balance of the materials per your request, this institution shall remain obligated to provide other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comment on lessons submitted by you. This institution shall not be obligated to pay any refund after all of the lessons and materials have been transmitted.

Refund Policy

If the student cancels an enrollment agreement or withdraws during a period of attendance, the refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. A pro rata refund pursuant to section 94919(c) or 94920(d) or 94927 of the code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

GRIEVANCE PROCEDURE:

Students should not allow questions/concerns relating to program material or methods of staff members to go unaddressed. The student should:

1. Discuss the concern first with his/her instructor
2. If the issue has not been satisfactorily addresses, put the concern in writing to the Director, and make an appointment to address any outstanding concerns.

If any student through the above described means has not been able to achieve resolution, he/she may file a formal appeal or grievance with the Director, Depending on the circumstances the school may consult in a confidential manner with school personnel, or convene a formal panel of appropriate staff or other qualified parties to consider the appeal. The student will then be notified of the decision in writing. QS Learning reserves the right to make the final decision in accordance with the school policies pertaining to grades, disciplinary decisions, and withdrawals.

Student aggrieved by action of the school should attempt to solve the problem with the appropriate school officials. Should this procedure fail, the student may contact:

Bureau for Private Postsecondary Education
P.O. Box 980818
West Sacramento, CA 95798-0818
Phone: (916) 574-8900
Web site: www.bppe.ca.gov

REQUIRED DISCLOSURES

- The policy of this institution is to update the official school catalog annually, in January of each year.
- Annual updates may be made by the use of supplements or inserts accompanying the catalog. If changes in educational programs, educational services, procedures, or policies required to be included in the catalog by statute or regulation are implemented before the issuance of the annually updated catalog, those changes shall be reflected at the time they are made in supplements or inserts accompanying the catalog.
- This institution makes its current catalog and current program brochures available to the public at no charge. Individuals who wish to obtain a copy can make arrangements by simply calling the school's office.
- This institution's policy on attendance is based on the premise that regular communication between the teacher and the student and, also, among students themselves, has significant value in the learning process. To assure this timely communication, your instructor will respond to each of your assignment submissions or exam submissions within 10 days. To further assure this timely communication, you must respond to each of your instructor's inquiries within 10 days as well.
- This institution has not had a pending petition in bankruptcy, is not operating as a debtor in possession and has not filed a bankruptcy petition within the preceding five years nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under chapter 11 of the United States Bankruptcy Code.
- As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.
- If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.
- Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225 Sacramento, CA 95834, P.O. Box 980818, West Sacramento, CA 95798, www.bppe.ca.gov, toll free telephone number (888) 370-7589 Fax (916) 263-1897.
- A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.